

# CPUA Meeting Agenda and Minutes for the Town of Carney

The Board of Trustees for the Carney Public Utilities Authority will meet at 6:00pm on Thursday, December 12<sup>th</sup>, 2024, at the Community Center.

Any person addressing the Council has three minutes to express their concerns and/or opinions.

**Call to Order:** The meeting was called to order at 7:23pm by Vice Mayor Greg Wolfe.

## **Roll Call of Members**

**Present:** Jason Hubach, Constance Wallace, Greg Wolfe

**Absent:** Darrel Gibbs

**Town Attorney (Mark Pordos):** Present

### **1. Discussion and possible action to approve the minutes to the previous meeting(s).**

A motion was made by Greg Wolfe, 2<sup>nd</sup> by Constance Wallace to approve the minutes to the previous meeting.

Yea: All    Opposed: None

### **2. Discussion and possible action regarding the CPUA Report given by Ginger Mendenhall.**

A motion was made by Jason Hubach, 2<sup>nd</sup> by Constance Wallace to accept the CPUA Report given by Ginger Mendenhall.

Yea: All    Opposed: None

### **3. Discussion and possible action regarding the CPUA Revenue Report given by Emily Anderson.**

A motion was made by Jason Hubach, 2<sup>nd</sup> by Constance Wallace to accept the CPUA Revenue Report given by Emily Anderson.

Yea: All    Opposed: None

### **4. Discussion and possible action to approve an updated Utility Rate Schedule.**

A motion was made by Jason Hubach, 2<sup>nd</sup> by Greg Wolfe to approve an updated Utility Rate Schedule.

Yea: All    Opposed: None

### **5. Discussion and possible action to approve any Contractor Pay Applications, Disbursement Requests, Engineering Invoices, Administrative Invoices, Project Updates, and/or Change Orders for Project CA-23-01 ARPA Water System Improvements Project.**

No action.

### **6. Discussion and possible action to approve any Contractor Pay Applications, Disbursement Requests, Engineering Invoices, Administrative Invoices, Project Updates, and/or Change Orders for Project CA-19-01 Rural Development Wastewater System Improvements.**

A motion was made by Greg Wolfe, 2<sup>nd</sup> by Jason Hubach to approve Pay Application #15 in the amount of \$91,889.44 to Hammer Construction Inc. for Project CA-19-01 Rural Development Wastewater System Improvements.

Yea: All    Opposed: None

A motion was made by Greg Wolfe, 2<sup>nd</sup> by Constance Wallace to approve Change Order #11 for Hammer Construction Inc. for a time extension of the contract to January 31<sup>st</sup>, 2025, contingent upon USDA approval of this extension date.

Yea: All    Opposed: None

7. Discussion and possible action to go into Executive Session pursuant to 25 Oklahoma Statute, section 307 to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the CPUTA Clerk.

A motion was made by Jason Hubach, 2<sup>nd</sup> by Constance Wallace to go into Executive Session.

Yea: All    Opposed: None

8. Discussion and possible action to return to Open Session.

A motion was made by Jason Hubach, 2<sup>nd</sup> by Constance Wallace to return to Open Session.

Yea: All    Opposed: None

9. Discussion and possible action regarding the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the CPUTA Clerk.

A motion was made by Greg Wolfe, 2<sup>nd</sup> by Constance Wallace to accept the resignation of the CPUTA Clerk as of December 31<sup>st</sup>, 2024.

Yea: All    Opposed: None

10. Discussion and possible action to approve vendor invoices.

A motion was made by Greg Wolfe, 2<sup>nd</sup> by Jason Hubach to approve all vendor invoices except for Accurate Labs Invoice GK20098, which is to be modified to pay an additional \$125.00.

Yea: All    Opposed: None

11. New Business (any matter not known about, or which could not have been reasonably foreseen prior to the time of posting this agenda).

No action.

12. Discussion and possible action to adjourn.

A motion to adjourn was made by Constance Wallace, 2<sup>nd</sup> by Jason Hubach.

Yea: All    Opposed: None

The meeting was adjourned at 7:55pm.

Approved By: \_\_\_\_\_



Date: \_\_\_\_\_

1-16-2025